

17 June 1981

MEMORANDUM FOR: Board of Directors, Employee Activity Association

FROM :
Assistant to the Executive Officer

SUBJECT : 1981 EAA Budget - Trap and Skeet Club

REFERENCE : My Memo dated 18 May 1981, Same Subject

1. In the referenced memorandum I advised you that the Trap and Skeet Club had not returned an accounting to us for the money they spent in 1980. Subsequently, the accounting has been received (Attachment A).

2. Therefore, it is requested that you approve a Grant Request in the amount of \$200 for the Trap and Skeet Club for 1981 (Attachment B).

3. Your signature below will approve this Grant.

Attachments:
As Stated

APPROVED:

29 JUN 1981

Date

6/25/81

Date

23 June 81

Date

23 June 1981

Date

24 June '81

Date

SUMMARY OF EAA GRANT RECEIPTS AND EXPENDITURESFOR CALENDAR YEAR 1980SITTING DUCKS TRAP & SHOOT CLUB
(Name of Club or Activity)

I. EAA Grants Received:

<u>Date</u>	<u>Amount Received</u>
<u>SPRING 80</u>	<u>100.00</u>
<u>FALL 80</u>	<u>100.00</u>
_____	_____
Total Received 198 <u>0</u> :	<u>200.00</u>
Carried Over From Previous Year:	<u>60.00</u>

II. Expenditures:

<u>Date</u>	<u>Nature of Expenditure*</u>	<u>Amount</u>
<u>5/22/80</u>	<u>TROPHIES</u>	<u>146.07</u>
<u>5/22/80</u>	<u>CAKE & SODAS FOR PRESENTATIONS</u>	<u>11.00</u>
<u>11/13/80</u>	<u>TROPHIES</u>	<u>107.53</u>
<u>11/13/80</u>	<u>CAKE & SODAS FOR PRESENTATIONS</u>	<u>14.00</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total Expended 198 <u>0</u> :		<u>278.60</u>

STAT

4/27/81
Date

*Attach receipts or other documents which are evidence of expenditure.

1981

BUDGET PLAN & GRANT REQUEST

For: Trap & Skeet

MEMORANDUM FOR: EAA Board of Directors

THROUGH : EAA Coordinator

A. Activity Financing for 1980:

1. Number of members in 1980	<u>30</u>
Total dues from members	<u>\$70.00</u>
EAA Grant received	<u>\$200.00</u>
Other Funds	<u>----</u>
Total	<u>\$270.00</u>

2. Actual use of funds: Awards and supplies for
league reloaders.

B. Financial Plan for 1981:

1. Number of members anticipated	<u>30</u>
Total dues from members	<u>\$70.00</u>
EAA Grant desired	<u>\$200.00</u>
Other funds	<u>-----</u>
Total	<u>\$270.00</u>

2. Planned use of funds: Same as above

C. Remarks: _____

D. Budget Request: st be in the EAA office, 1 F 93 Hqs.,
on or before close of business 19 December 1980.

Activity Leader:

Date: 19 Dec 1980